



RADLEY

Appeal Against Exclusion Procedure

December 2023

Appeal Against Exclusion Procedure

- Any appeals against exclusions must be made within ten days of the exclusion.
- If parents seek to appeal against an exclusion, they will be referred to the member of Council appointed by the Council to call hearings of the Appeal Against Exclusion Panel.
- The matter will then be referred to the Appeal Against Exclusion Panel for consideration. The Panel will consist of three persons not directly involved in the exclusion decision, one of whom shall be independent of the management and running of Radley College. Each of the Panel members shall be appointed by the above Council representative, who on behalf of the Panel, will then acknowledge the appeal and schedule a hearing to take place as soon as practicable and normally within 10 days.
- If the Panel deems it necessary, it may require that further particulars of the exclusion or any related matter be supplied in advance of the hearing. Copies of such particulars shall be supplied to all parties not later than 5 days prior to the hearing.
- The parents may be accompanied to the hearing by one other person. This may be a relative, teacher or friend. It is not the intention that the parties should be legally represented at the hearing.
- If possible, the Panel will come to an immediate conclusion without the need for further investigation.
- Where further investigation is required, the Panel will decide how to carry out the investigation. After due consideration of all facts they consider relevant, the Panel will form a decision and may make recommendations, which it shall complete within 10 days of the Hearing. The Panel will write to the parents informing them of its decision and the reasons for it. The decision of the Panel will be final. The Panel's findings and, if any, recommendations will be sent in writing to the parents, the Warden and the Council.

Parents can be assured that all concerns and complaints will be treated seriously and confidentially¹.

If you are unhappy with this procedure you can contact Independent Schools Inspectorate, Ground Floor, CAP House, 9-12 Long Lane, London EC1A 9HA; telephone 020 7600 0100.

¹ Correspondence, statements and records of complaint will be kept confidential except in so far as is required of Radley College by Part 7, para 33(k) of *The Education (Independent Schools Standards) Regulations 2014*; where disclosure is required in the course of Radley College's inspection; or where any other legal obligation prevails.