



RADLEY

Filtering and Monitoring Policy

March 2024

This policy should be read in conjunction with Keeping Children Safe in Education, the [Safeguarding Policy](#) and the [Use of IT Policy](#)

Aims

Use of technology presents serious challenges and risks to children and adults inside and outside of school.

Radley College aims to provide a safe environment to learn and work, including when online. Filtering and monitoring are both important parts of safeguarding pupils and staff from potentially harmful and inappropriate online material.

The main safety issues, highlighted in KCSIE, are broadly categorised into the following areas of risk:

- Content (exposure to inappropriate content, e.g. porn)
- Contact (harmful online interaction)
- Conduct (online behaviour)
- Commerce (gambling, etc.)

All decisions about filtering and monitoring should be made considering:

- The context of the school.
- The digital resilience of pupils in the school and the risk profile of specific groups such as those with SEND and EAL.
- The fact most pupils are likely to have additional devices which do not use the school network. Therefore, there is a need for education (through the development of digital competency skills in both PSHE and the Shell Computer Science course) as well as restriction.
- The balance between restriction and freedom of enquiry. Systems should block harmful and inappropriate content but not unreasonably impact teaching and learning.

The standards listed in [Meeting digital and technology standards in schools and colleges](#) must be met.

Roles

Council has overall strategic responsibility for filtering and monitoring.

Assurance that the standards are being met should be provided by:

- The Designated Safeguarding Lead (DSL) who is a member of the College Management Team, and
- The Designated Safeguarding Governor (DSG)

The DSL and DSG, aided by the Director of Digital Strategy and the IT team will:

- Review the effectiveness of provision
- Make and record decisions about what is allowed and what is not
- Review logs
- Follow up on any legal or safeguarding concerns

- Ensure staff are appropriately trained and kept up to date with current trend in social media usage (language and emojis)

Annual Review

There will be a review of filtering and monitoring conducted by the DSL which will cover:

- Related safeguarding or technology policies and procedures
- Roles and responsibilities
- Training of staff
- Curriculum and learning opportunities
- Procurement decisions
- How often and what is checked
- Monitoring strategies

This review should be conducted minimally annually, or when

- A safeguarding risk is identified
- There is a change in working practices, like remote access or the way in which personal devices access our network
- New technology is introduced

The annual review will inform updates to the Safeguarding policy which are reported and approved at the summer term Council meeting.