



FEES IN ADVANCE SCHEME - PARTICULARS AND TERMS & CONDITIONS

OBJECTIVE

The objective of the Fees in Advance Scheme ("**the Scheme**") is to provide a method where the cost of your child's education at Radley College ("**the School**") can be reduced by making an advanced lump sum payment. From a contractual point of view, these supplemental terms and conditions must be signed by the parents who are already signatories to the main parent contract, and the individual paying the lump sum payment, if different (e.g. grandparents or other relative).

The School will maintain its direct contractual relationship with the parents under the main parent contract (the terms of which will remain fully in force and effective as between the School and the parents as holders of parental responsibility) and these terms and conditions will form part of that relationship.

BASIS OF THE SCHEME

A lump sum payment to the School at or after the acceptance by the parent of an offer of a place for the pupil at the School, will be applied against the amount due in respect of each term's fees for an agreed number of terms. The total value of these applications will be commuted at an agreed rate in order to calculate the total amount of the lump sum payable by the parent to the School under the Scheme, with such calculation carried out prior to the parents joining the Scheme.

TERMS AND CONDITIONS

1. These terms and conditions ("**FIA Terms and Conditions**") are supplemental to the School's standard terms and conditions that the parents agreed when accepting a place for the pupil concerned ("**Parent Contract**"). As between the parents and the School (excluding the payer, if different), the FIA Terms and Conditions form part of the Parent Contract and, therefore, the contractual relationship between the parents and the School. The terms and conditions of the Parent Contract shall continue to bind the parents in full.
2. Where the payer is not a parent of the child, they will be required to agree to these FIA Terms and Conditions by signing below. References in these FIA Terms and Conditions to "parents" shall be interpreted as including the payer, as applicable and as the context requires.
3. All payments made in accordance with the Scheme form part of the general funds of the School and may be used for such purposes as the School may from time-to-time determine. Subject to Clause 14 below, lump sums paid to the School into the Scheme are non-refundable and the parents cannot leave the Scheme except in the circumstances set out in Clause 14.



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4. The parents should be aware that if the School becomes unable to pay its debts, by reason of insolvency or otherwise, the parents will be unsecured creditors of the School and that the amount of any lump sum payment paid to the School under the Scheme might not be returned to the parents.
5. The parents agree to provide the School with such information as the School may request and agree that the School may carry out checks that the School considers necessary or appropriate, including through third parties, so that the School is able, to its satisfaction, to verify the identity of the parents and the source of funds being paid into the Scheme.
6. Those responsible for the fees and supplemental charges under the Parent Contract must meet the difference between the amount per term applied under this Scheme and the total amount due in respect of the pupil each term. Differences will arise where, for example, there have been increases in fees, supplemental charges and other extras, or where taxes are due on any fees or supplemental charges, for example if there is a change which results in VAT being payable on school fees and such change applies to any of the terms covered under the Scheme. Payment of an amount equal to any such difference shall be made in accordance with the terms of the Parent Contract.
7. The Scheme may be used to pay in advance the whole or a portion of fees for a set number of terms during the pupil's potential time at the School, from a minimum of six (6) terms up to a maximum of fifteen (15) terms. The minimum amount accepted by way of payment into the Scheme is Thirty Thousand Pounds (£30,000). Unless agreed with the Bursar in advance, the maximum advance lump sum payment accepted is an amount equal to that calculated to cover the termly tuition fee for the total expected duration of the pupil's education at the School at the time of entering the Scheme.
8. On receipt of an advance lump sum payment, the School will make a specified allocation to the fee account of the relevant child of an agreed amount for an agreed number of terms. In order to calculate the amount of the total advance lump sum payment the parents will pay, the School and the parents will agree in advance the amount that will be allocated against each term's fees, and the set number of terms intended to be covered by the arrangement ("**Fee Contribution**"). The School will apply the discount rate set out in the **Standard Table** at the end of these FIA Terms and Conditions to the amount of the Fee Contribution. This calculation will generate the amount of the advance lump sum payment payable by the parents.
9. The Standard Table illustrates the commuted (discounted) cost to the parents of providing the equivalent of £1,000 per term for a child for up to a maximum of fifteen (15) terms as of the 2023/2024 academic year. This is the Standard Table currently in force. The cost of providing other equal fee payments per term of amounts over £1,000 and the resulting commutation can be calculated from this Standard Table. The School does not offer the facility to vary the termly fee payments.
10. The commutation rate used in this current Standard Table is 3.00% per annum and is calculated on a compound basis. The Standard Table and commutation rate will be reviewed by the School periodically in line with movements in the Bank of England base rate. Parents should confirm the applicable commutation rate and Standard Table currently in force immediately before making any single lump sum payment. The commutation rate is subject to change at the School's sole discretion and parents should be aware that if there is a delay of more than seven (7) days between confirming the commutation rate currently in force and paying the advance lump sum to the School that the commutation rate may change. If the commutation rate changes this will affect the amount that will be allocated to each term's fees for the relevant child (the discount). Once parents have joined the Scheme and full payment of the relevant lump sum amount



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is received by the School in freely available, cleared funds, the commutation rate at the time of such payment will apply for the duration of the arrangement secured by that payment. For the avoidance of doubt, the School will only accept payment of the advance lump sum in Pounds Sterling.

11. Following receipt by the School of the lump sum payment in freely available, cleared funds, the School will confirm in writing to the parents the amount of the lump sum payment received, the number of terms intended to be covered by the arrangement, the applicable commutation rate, and the amount to be allocated against each term's fees. In order to participate in the Scheme, the School must in all cases receive payment of the advance lump sum payment and a signed copy of these FIA Terms and Conditions before the beginning of the first term to be covered. For the purposes of the Scheme, terms will be deemed to commence as follows in any year:

Spring Term: 2nd January
Summer Term: 15th April
Autumn Term: 1st September

12. An advance lump sum payment will only be accepted in respect of those children for whom a registration fee and deposit have been received by the School and an offer of a place accepted.
13. **Notwithstanding Clause 11 above, the payment of an advance lump sum payment in accordance with the Scheme does not in itself guarantee a child a place in the School, nor does it in any way alter the terms of, or requirements for, entry to the School or entitle the child to any preferential treatment.**
14. Subject to the terms of the Parent Contract (including in particular those terms relating to the withdrawal of a child on notice) and Clause 16 below, if a child leaves the School for any reason prior to the commencement of the last term covered by this Scheme or does not take up their place at the School, an amount equal to the yet-to-be applied proportion of the advance lump sum payment made under the Scheme will be refunded (less any amounts owed to the School at the time of the refund, including any fees payable to the School in lieu of notice) to the parents. If necessary, the Standard Table used to calculate the applicable commutation rate when the parents joined the Scheme shall be used to calculate the amount of any such unapplied proportion.
15. Without prejudice to Clause 6, the School retains sole discretion as to how and to what extent any subsequent change to the net school fees (exclusive of any applicable taxes) is to be taken into account in determining the amount of the lump sum applied each term.
16. Subject only to Clause 17 below, the School will not pay any refund or sum of money owed to the parents under the Scheme to a third party. The parents agree to reimburse the School for the amount of any taxes (if any) the School is required to pay as a result of refunding any unapplied portion of the advance lump sum payment.
17. Upon not less than one term's prior written notice and subject to the School's prior approval, the parents may request that an unapplied portion of the advance lump sum payment be transferred between children who are siblings at the School. Where the parent and the payer of the advance lump sum payment are different, both must agree to the transfer in writing.
18. Queries or requests for information relating to the Scheme or these FIA Terms and Conditions should be addressed to the Director of Finance at the School.
19. In the event of any change to the School's charitable status, or to any legal or taxation arrangements which have or could reasonably be expected to have an impact on the



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School's running of the Scheme, or for any other substantive reason, the School reserve the right to make changes to these FIA Terms and Conditions or the general arrangements of the Scheme with a minimum notice period of three (3) months to the parents.

20. These FIA Terms and Conditions are governed by English Law and either the parents or the School must bring legal proceedings in respect of these FIA Terms and Conditions in the English Courts.



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STANDARD TABLE

RADLEY COLLEGE FEES IN ADVANCE SCHEME

Cost of providing the equivalent of £1,000 of fees per term for the number of terms funded at a Commutation Rate of: 3.00 % p.a. (equivalent to 5.00% p.a. for a 40% tax payer)

Number of Terms to be funded	Amount of fees covered	Total Amount Payable by the parents (lump sum)	Commutation (discount)
15	£15,000	£14,010	£990
14	£14,000	£13,140	£860
13	£13,000	£12,260	£740
12	£12,000	£11,370	£630
11	£11,000	£10,480	£520
10	£10,000	£9,570	£430
9	£9,000	£8,660	£340
8	£8,000	£7,730	£270
7	£7,000	£6,800	£200
6	£6,000	£5,860	£140

Example:

To provide for fees of £16,025 per term for 15 terms, the amount payable would be £14,010 (from the table above for 15 terms); multiplied by £16,025, divided by £1,000; £224,510.

Subject to the FIA Terms and Conditions.

18 December 2023



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RADLEY COLLEGE FEES IN ADVANCE SCHEME - APPLICATION FORM AND AGREEMENT

Name of Pupil

Who is *currently in Year

*entered for admission in.....

We agree to the conditions set out in the FIA Terms and Conditions of 18 December 2023

We [enclose a cheque for £.....made payable to Radley College] / [hereby confirm that we have instructed our/my bank to make a direct transfer for £..... to **Sort code: 60-01-01 Account number 61595071**] on the basis of the current Standard Table annexed:

£..... per term from £..... [term and date] for (No. of) terms

<p>Signature of Parent</p> <p>(required whoever makes the payment)</p> <p>Signed by:</p> <p>.....</p> <p>(signature)</p> <p>.....</p> <p>(print name)</p> <p>.....</p> <p>(date)</p> <p>.....</p> <p>(relationship to child)</p> <p><input type="checkbox"/> Tick here to confirm this signatory has parental responsibility for the child.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>(address)</p>	<p>Signature of Parent</p> <p>(required whoever makes the payment)</p> <p>Signed by:</p> <p>.....</p> <p>(signature)</p> <p>.....</p> <p>(print name)</p> <p>.....</p> <p>(date)</p> <p>.....</p> <p>(relationship to child)</p> <p><input type="checkbox"/> Tick here to confirm this signatory has parental responsibility for the child.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>(address)</p>
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Signature of person making payment (Payer)
(required if different from Parents)

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Relationship to the

Child

Date.....

Permanent Address:

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Please note: should you require further advice or information please contact:

Julie Fletcher, Director of Finance

Email: jkf.fletcher@radley.org.uk

Tel: 01235 543120